

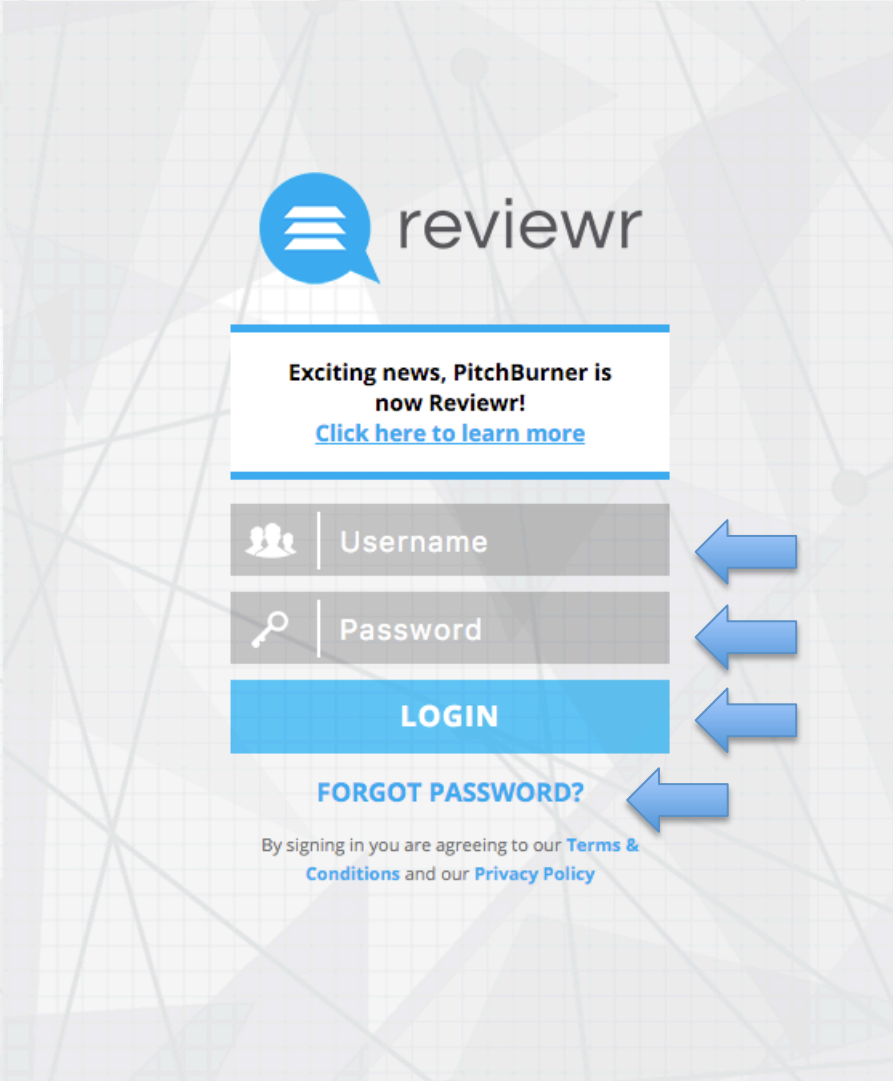


reviewr

Reviewing Instruction Manual

Logging in

- Go to app.reviewr.com.
- Enter your username (your email address).
- Enter your password.
- Click login.
- Click “forgot password” if you cannot remember your password (you will be able to reset your password using your email address).




The screenshot shows the Reviewr login interface. At the top is the Reviewr logo, which consists of a blue speech bubble icon with three white horizontal lines and the word "reviewr" in a sans-serif font. Below the logo is a white rectangular box with a blue border containing the text "Exciting news, PitchBurner is now Reviewr!" and a blue link "Click here to learn more". Underneath this is a grey input field with a user icon and the label "Username". Below that is another grey input field with a key icon and the label "Password". A large blue button with the word "LOGIN" in white capital letters is positioned below the input fields. Below the login button is a blue link "FORGOT PASSWORD?". At the bottom, there is a line of text: "By signing in you are agreeing to our [Terms & Conditions](#) and our [Privacy Policy](#)". Four blue arrows point from the right side of the page towards the "Username" field, "Password" field, "LOGIN" button, and "FORGOT PASSWORD?" link, indicating the sequence of actions for logging in.


Instructions and resources

Once you have logged in, you will be able to review the instructions provided to you by your administrator. Both instructions and attachments can be collapsed by clicking on the blue header.

Cradle to Cradle Product Design Challenge
Designing for the Circular Economy
In partnership with Autodesk®
SUPPORTING THE
DESIGN-LED REVOLUTION

Cradle to Cradle Product Design Challenge
Type: Competition 11+

 SUBMISSIONS

 PROFILE

MANAGE SUBMISSIONS

INSTRUCTIONS

Thank you very much for agreeing to serve as a reviewer for the Cradle to Cradle Product Design Challenge!

Here is the guiding criteria for reviewing these submissions:

- Design considerations that promote circularity
- Anticipated next life of the materials
- Identified path to reuse
- Choice of materials (non-toxic and cyclable)
- Usefulness
- Beauty

To begin reviewing submissions, please take the following steps:

1. Scroll down the page to the submission list. See all incomplete submissions listed in Red.
2. Click "View" next to the submission
3. Read through ALL of the information on that submission
4. Scroll to the top of the page and click the orange "Evaluate Now" button in the right-hand corner.
5. Key in your valuable feedback and BE SURE TO CLICK SUBMIT when you are finished. This will drop you back into the submission view of the submission you just scored.
6. Click "Submissions" along the left-hand side of the screen to return to your list. See that your newly-scored submission is now listed in green and is complete.
7. Repeat steps 2-6 for all submissions.

***PLEASE NOTE:** The evaluation website has a two hour time limit. If you are inactive on the website for 2 hours or more, you will be automatically be logged out. The evaluation form you are on at the time of log out will lose its scores. You may log back in the complete your evaluations*

Please feel free to contact support@reviewr.com if you experience technical difficulties.

Thank you and happy judging!

ATTACHMENTS

| NAME | DESCRIPTION |
|---------|-------------|
| No Data | |

To begin reviewing

- Scroll to the bottom of the page.
- All of the submissions assigned to you will be listed.
- Any submission you have yet to review will have a red box that says “incomplete”.
- Click on the “view” or “Incomplete” button to open the submission and begin evaluating.

SUBMISSION NAME

FIRST NAME

LAST NAME

PROGRESS

Any

SEARCH

RESET

| ACTIONS | Submission Name | Team | Date | Reviewr Awards Trial Account - Evaluation Form |
|----------------------|-----------------------------------|----------------|------------------------------|--|
| View | Let us watch your dog! Seriously. | Ellen Peterson | Oct 30, 2015 11:04:02 AM CDT | Incomplete |
| View | Thornfield Hall | Jason Voorhees | Oct 30, 2015 11:28:57 AM CDT | Incomplete |
| View | Digital Styles! | Jason Voorhees | Oct 30, 2015 11:32:14 AM CDT | Incomplete |
| View | Global Beauty | Erin Breunig | Oct 30, 2015 2:58:56 PM CDT | Incomplete |



Viewing Submissions

- Once you have clicked the “View” or “Incomplete” button, you can see the submissions assigned to you.
- The submission view is divided between the submission and the evaluation form.

Reviewr - Awards
Type: Competition 11+

SUBMISSIONS

PROFILE

SUBMISSION VIEW

BACK

PRINT

Instructions to ReviewerNo instructions
Reviewer Resources

| NAME | DESCRIPTION |
|---------|-------------|
| No Data | |

Recommended Q&A No

ATTACHMENTSNOTESQUESTIONS / COMMENTSMEDIA

CLICK TABS ABOVE TO EXPAND THE INFORMATION

SUBMISSION FORM

BASIC INFORMATION

Please note that, for security purposes, this application form has a 2-hour time limit. If you are inactive on this form for 2 hours or more, you will be automatically logged out of the system. You may log back in with your username (email address) and password.

At any time during the application process, you may click the Save & Logout button, located at the top of every screen. This will save the information you have entered thus far and allow you to log back in to complete your form at a later date.

FIRST NAME
Jason

LAST NAME
Voorhees

TITLE/ROLE IN THE BUSINESS
CEO

EMAIL
dspecht+10301127@reviewr.com

TOGGLE SIDEBAR

When scoring, please keep in mind:

- 1 = Low
- 5 = High

BUSINESS/IDEA IS WELL-DESERVING OF THIS AWARD:

Please Select

THIS BUSINESS/IDEA IS TRULY ONE OF THE BEST:

Please Select

THIS BUSINESS/IDEA IS FEASIBLE:

Please Select

Total Points:

Comments:


COMMENTS, QUESTIONS, ADVICE:

SUBMIT


CLOSE


The submission form

The submission form will contain all of the information you will need in order to evaluate the submission.



Reviewer - Awards
Type: Competition 11+

 SUBMISSIONS

 PROFILE

SUBMISSION VIEW

BACK

PRINT

Instructions to ReviewerNo instructions
Reviewer Resources

| NAME | DESCRIPTION |
|---------|-------------|
| No Data | |

Recommended Q&A No

ATTACHMENTS ▲NOTES ▼QUESTIONS / COMMENTS ▼MEDIA ▼

ATTACHMENTS

| NAME | DESCRIPTION | CREATED DATE |
|------|-------------|--------------|
| | | No Data |

SUBMISSION FORM

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FIRST NAME
Jason

LAST NAME
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TITLE/ROLE IN THE BUSINESS
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TOGGLE SIDEBAR

The evaluation form

- On the right side of the page, you will find the evaluation form.
- This contains the rubric provided by the administrator.
- Use this to provide evaluation and feedback about the submission.
- Make sure to click the “submit” button at the bottom of the form or incomplete work will be lost.
- Note: This screenshot is just an example.

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THIS BUSINESS/IDEA IS FEASIBLE:

Please Select



Total Points:

Comments:

COMMENTS, QUESTIONS, ADVICE:


SUBMIT



CLOSE

Exiting the submission

Once you have completed the evaluation, click the “back” button in the top left of the screen. This will take you back to the submission listing page.



Reviewr - Awards
Type: Competition 11+

SUBMISSIONS

PROFILE

SUBMISSION VIEW

BACK

PRINT

Instructions to ReviewerNo instructions
Reviewer Resources

| NAME | DESCRIPTION |
|---------|-------------|
| No Data | |

Recommended Q&A No

ATTACHMENTS

NOTES

QUESTIONS / COMMENTS

MEDIA

ATTACHMENTS

| NAME | DESCRIPTION | CREATED DATE |
|------|-------------|--------------|
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SUBMISSION FORM

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FIRST NAME
Jason

TOGGLE SIDEBAR

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Please Select

THIS BUSINESS/IDEA IS TRULY ONE OF THE BEST:

Please Select

THIS BUSINESS/IDEA IS FEASIBLE:

Please Select

Total Points:

Comments:

COMMENTS, QUESTIONS, ADVICE:

SUBMIT

CLOSE

Viewing other submissions

- After clicking the back button, you will be returned to the list of submissions assigned to you.
- Any submission you have evaluated will be green to indicate completion.
- Any submission that still needs to be evaluated will be red with the words, “incomplete”.

SUBMISSION NAME

FIRST NAME

LAST NAME

PROGRESS

Any

SEARCH

RESET

| ACTIONS | Submission Name | Team | Date | Reviewr Awards Trial Account - Evaluation Form |
|----------------------|-----------------------------------|----------------|------------------------------|--|
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support@reviewr.com